

London Borough of Harrow

KEY DECISION SCHEDULE (JULY 2015 - SEPTEMBER 2015)

MONTH: July

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting daksha.ghelani@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
JULY 2015						
Community Safety Strategy	Agree the Community Safety Partnership's strategy for 2015-2018	Cabinet	14 July 2015	Councillor Graham Henson Tom Whiting, Corporate Director of Resources mike.howes@harrow.gov.uk Tel: 020 8420 9637	Open	Agenda Report and any related appendices Consultation: Consultation will have been undertaken with the Council's partners represented on Safer Harrow
Contract Award for Revenues and Benefits Third Party Support	To approve the award of the contract to the recommended supplier	Cabinet	14 July 2015	Councillors Kiran Ramchandani and Sachin Shah Tom Whiting, Corporate Director of Resources fern.silverio@harrow.gov.uk	Part exempt Information relating to the financial or business affairs of any particular	Agenda Report and any related appendices Consultation: Departmental employees and their representatives

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				Tel: 0208 736 6818	person (including the authority holding that information)	were consulted as part of the service wide staffing re-organisation
Charges for the provision of Helpline and Telecare Services	To consider the consultation findings To consider proposed charging arrangements in respect of Helpline and Telecare Services To approve recommendations in relation to the above	Cabinet	14 July 2015	Councillors Kiran Ramchandani and Sachin Shah Tom Whiting, Corporate Director of Resources jonathan.milbourn@harrow.gov.uk Tel: 020 8736 6711	Open	Agenda Report and any related appendices Consultation: Consultation will be conducted with Harrow Council residents that currently subscribe to the Helpline and Telecare service. The consultation will extend to stakeholders in the Harrow Council area including welfare organisations and

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						the Harrow Council Adult Social Care department
2016/17 to 2019/20 Budget Planning Process Update	To approve the process to be used to develop the 2016/17 to 2019/20 MTFS and to approve early in-year savings in 2015/16	Cabinet	14 July 2015	Councillor Sachin Shah Dawn Calvert, Interim Director of Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	Open	Agenda Report and any related appendices Consultation: None
Trading Structures and Commercialisation	Approval of the company structures required to further the commercialisation strategy. Approval to	Cabinet	14 July 2015	Councillors Sachin Shah and Keith Ferry Tom Whiting, Corporate Director of Resources terry.brewer@	Part exempt Information relating to the financial or business affairs	Agenda report and any related appendices: Commercialisation: Advice on Group Structures; Briefing Paper: Alternative

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	<p>proceed with the creation of those trading companies. Approval of the draft Shareholders' Agreement along with the list of Reserved Matters (Schedule 3). Approval of the posts/Directors that will sit on each of those organisations boards.</p>			<p>harrow.gov.uk Tel: 020 8736 6701</p>	<p>of any particular person (including the authority holding that information)</p>	<p>Delivery Models;Draft Shareholders' Agreement;Proposed Directorships</p> <p>Consultation: Senior Officer Groups and relevant Portfolio Holders have been consulted; Staff, Unions. Cabinet, etc., may need to be consulted in the future.</p>
<p>Award of Contracts to deliver Housing Capital Programme (Non Key - part Exempt</p>	<p>Approval for Award of Contracts for projects included on the Housing Capital Programme</p>	<p>Cabinet</p>	<p>14 July 2015</p>	<p>Councillor Glen Hearnden</p> <p>Lynne Pennington, Divisional Director of Housing andrew.campion@</p>	<p>Part exempt</p> <p>Information relating to the financial or</p>	<p>Agenda Report and any related appendices: Tender evaluation documentation as background</p>

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				harrow.gov.uk Tel: 0208 424 1339	business affairs of any particular person (including the authority holding that information)	Consultation: Tenants and Leaseholders
2015-16 to 2018-19 Medium Term Financial Strategy Progress Update	To note progress on the implementation of the 2015-16 to 2018-19 MTFS and to approve virements	Cabinet	14 July 2015	Councillor Sachin Shah Dawn Calvert, Interim Director of Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	Open	Agenda Report and any related appendices Consultation: None
Property Purchase Initiative to increase the supply of good quality Temporary Accommodation	Approval to purchase properties for use as temporary accommodation as an alternative to Bed and Breakfast	Cabinet	14 July 2015	Councillors Glen Hearnden, Sachin Shah and Keith Ferry Lynne Pennington, Divisional Director of Housing	Part exempt Information relating to the financial or business affairs	Agenda Report and any related appendices Consultation: Consultation with Environment and Enterprise, Legal

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	accommodation			alison.pegg@harrow.gov.uk Tel: 020 8424 1933	of any particular person (including the authority holding that information)	Services is ongoing. No external consultation is proposed
Housing Revenue Account Business Plan update 2015	Approval of the HRA	Cabinet	14 July 2015	Councillor Glen Hearnden Lynne Pennington, Divisional Director of Housing dave.roberts@harrow.gov.uk Tel: 020 8420 9678	Open	Agenda Report and any related appendices: Housing Business Plan Consultation: Tenants', Leaseholders' and Residents' Consultative Forum will be consulted

AUGUST 2015 - CURRENTLY NO ITEMS

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
SEPTEMBER 2015						
Gayton Road Development Proposals	To delegate authority to agree such terms and enter into any agreements and contracts for the redevelopment of Gayton Road surface level car park and the site of the ex Gayton Road Library to include a number of units for private rent and the potential acquisition of social affordable residential units within the proposed development, subject to Council approval of the funding for the social affordable	Cabinet	17 September 2015	Councillors Keith Ferry, Glen Hearnden & Sachin Shah Caroline Bruce, Corporate Director of Environment and Enterprise philip.loveland-cooper@harrow.gov.uk Tel: 020 8424 1877	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Agenda Report and any related appendices: Cabinet Report 17 October 2013; Cabinet Report 8 November 2007 Consultation: Greenhill Ward Councillors

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
	element and planning approval.					

HARROW COUNCIL CABINET 2015/16

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships & Corporate Leadership	David Perry	Labour Group Office Room 102, PO Box, 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07505 430133 Group Office: (020) 8424 1897	Email: david.perry@harrow.gov.uk
Deputy Leader, Business, Planning & Regeneration	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Older People	Anne Whitehead	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: anne.whitehead@harrow.gov.uk
Children, Schools & Young People	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community, Culture & Resident Engagement	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment, Crime & Community Safety	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Finance & Major Contracts	Sachin Shah	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07949 949745 Group Office: (020) 8424 1897	Email: sachin.shah@harrow.gov.uk
Housing	Glen Hearnden	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: glen.hearnden@harrow.gov.uk
Performance, Corporate Resources & Policy Development	Kiran Ramchandani	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07957 549741 Group Office: (020) 8424 1897	Email: kiran.ramchandani@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Public Health, Equality & Wellbeing	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07535 064495 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk